TERMS & CONDITIONS

the International Conference in Events - Making Waves in Events ICE 2023 in Warsaw

1. GENERAL PROVISIONS

- 1.1. ICE2023 here in after referred to as the Conference is to be held on the 03-06 of September 2023 in Warsaw.
- 1.2. Conference is organized by Warsaw School of Tourism and Hospitality Management and DMC Poland sp. z o.o. based in Krakow, ul. Bogucicka 70b is a professional conference organiser assisting the School with the organisation of ICE 2023 Conference (referred to as the Organizers). Official registration system operator is Gdańska Organizacja Turystyczna (GOT Gdansk Tourism Organisation) basen in Gdańsk, ul. Uczniowska 22 (reffered to as the Registration System Operator).
- **1.3.** The provisions of these Regulations are an integral part of Participation in the Conference and binding on all Participants.

2. PRINCIPLES OF PARTICIPATION

- **2.1.** Application for Participation in the conference is valid only through the online registration form available on the conference website.
- **2.2.** After submitting the on-line registration you will be provided with automatic e-mail confirmation.
- 2.3. After the registration fee is paid you will receive official confirmation of the registration and the invoice.
- **2.4.** The organizer has the right not to allow the participant to attend the Conference if he has not paid the fees for participation in the Conference.
- **2.5.** In case of withdrawal from participation in the Conference. Participant is entitled to reimbursement of fee paid as specified by the Organizer (registration cancellations, refunds & changes conditions).

3. PRICES AND TERMS OF PAYMENT

Cost of the Participation in conference is as bellow. All rates are in Euro.

	EARLY BIRD until 01 May 2023	REGULAR from 02 May 2023
FULL REGISTRATION RATE	520 Euro	620 Euro
FULL-TIME STUDENT RATE	420 Euro	

4. METHOD OF PAYMENT

- 4.1. Registration fees must be paid by
 - 4.1.1. Credit Card
 - 4.1.2. Bank Transfer
- **4.2.** All the payment are made through Registration System Operator.
- **4.3.** All payments made by bank transfer are free of charge to the receiver.

5. CANCELLATIONS, REFUNDS & CHANGES

5.1. Registration fee cancellations

ICE 2023 Conference Secretariat must be notified in writing about the cancellation of registration by an e-mail ice2023@dmcpoland.com Please send your exact bank account details in the written cancellation, unless you paid by credit card. If your cancellation is approved by the organisers, the financial part will be arranged by DMC POLAND later according to the instructions.

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- Refund of 100% registration fees with 50 Euro administrative charge deducted, is possible if written application reaches the Conference Secretariat before 31st May 2023,
- Refund of 50% registration fees with 50 Euro administrative charge deducted, is possible if written application reaches the Conference Secretariat after 1st June 2023 and before 15th July 2023
- Cancellation received after 16th July 2023, will receive 0% refund of registration fees paid
- **5.2.** All appropriate refunds will be processed after the Conference.

6. COMPLAINTS

- 1. Any complaints against the Organizer, Participants should notify in writing by mail or fax.
- 2. Claims of Conference Participants should be submitted no later than 7 days from the date of completion of the Conference.
- 3. Complaints received after the above deadline will not be considered.

7. FINAL PROVISIONS

- 1. In the event that the Conference will not be held for reasons beyond the Organizer, the Participant is not entitled to any compensation or refund of any fees associated with attending the conference, as well as the cost of additional services ordered by the Participants to the Conference Organizer.
- 2. Any disputes that may arise for Participation in the Conference will be settled by the court competent for the Organizer.
- Sending a registration statement from the conference website, constitutes acceptance of the provisions of these
 Regulations, and the observance of policy regulations and any other arrangements made between the participant and
 organizer.
- 4. In matters not covered by these Regulations, the provisions of the Civil Code apply.
- 5. Pursuant to the Law on Personal Data Protection dated the 29th of August 1997 (Journal of Law 133 of the 29th of October 1997, pos. 883), organizer of the conference does not provide, sell and does not lend personal information from participants to other people or institutions. Personal data provided by the participant (name, address, phone number, email address) are treated as confidential and used solely for the purpose of communication between the participant and the conference Organizers and Registration System Operator.
- 6. Organizers are not responsible for damage or loss of Participants personal belongings during the Conference.
- 7. Participants assume full liability for the destruction done by them on the premises of Conference venue.
- 8. Registering as a Participant of the Conference, you agree to the above rules.